

## MEMORANDUM

Not On  
Agenda Item No. 14(A)(6)

---

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners


**DATE:** April 5, 2005

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Resolution Authorizing  
Fee Waiver from the Park and  
Recreation Department for the  
April 17, 2005 National  
Volunteer Week Committee  
Of Miami-Dade County,  
Volunteer Appreciation Day  
At Metro Zoo in an Amount  
Not to Exceed \$716 to be Funded  
From the Countywide In-Kind  
Reserve Fund

---

The accompanying resolution was prepared and placed on the agenda at the request of  
Commissioner Rebeca Sosa.

  
\_\_\_\_\_  
Robert A. Ginsburg  
County Attorney

RAG/dc



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** April 5, 2005

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Not On  
Agenda Item No. 14(A)(6)

Please note any items checked.

- ☒ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☒ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Not On  
Agenda Item No. 14(A)(6)  
04-05-05

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING A FEE WAIVER FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE APRIL 17, 2005 NATIONAL VOLUNTEER WEEK COMMITTEE OF MIAMI-DADE COUNTY, VOLUNTEER APPRECIATION DAY AT METRO ZOO IN AN AMOUNT NOT TO EXCEED \$716.00 TO BE FUNDED FROM THE COUNTYWIDE IN-KIND RESERVE FUND

**WHEREAS**, the National Volunteer Week Committee of Miami-Dade County has requested a fee waiver from the Miami-Dade Park and Recreation Department for the April 17, 2005 Volunteer Appreciation Day at Metro Zoo in an amount not to exceed \$716.00 (see attached Fee Waiver/In-Kind Service Application); and

**WHEREAS**, the Volunteer Appreciation Day at Metro Zoo is a small event, as defined in the attached Fee Waiver/In-Kind Service Application, and the in-kind services shall be funded from the Countywide In-Kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes in-kind services from the Miami-Dade Park and Recreation Department for the April 17, 2005 Volunteer Appreciation Day at Metro Zoo in an amount not to exceed \$716.00 to be funded from the Countywide In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Rebeca Sosa and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman  
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro  
Jose "Pepe" Diaz  
Sally A. Heyman  
Dorrin D. Rolle  
Katy Sorenson  
Sen. Javier D. Souto

Dr. Barbara Carey-Shuler  
Carlos A. Gimenez  
Barbara J. Jordan  
Natacha Seijas  
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 5<sup>th</sup> day of April, 2005. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

DDC

Diamela del Castillo

4

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff  
Communications Department  
111 N.W. 1<sup>st</sup> Street, Suite 2510  
Miami, FL 33128

Phone: (305) 375-2836  
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☒ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: National Volunteer Week Committee of Dade County

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt ☐ Local Government or Public Entity
- ☐ For-Profit
- ☐ County Sponsored Event/Sponsoring Department \_\_\_\_\_
- ☐ Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):

Barbara Rodriguez, Volunteer Resources, Mercy Hospital  
3663 S. Miami Ave Miami FL 33133 (305) 285-2773

4. Specify fee waiver or in-kind service requested (quantify, if applicable):

Stage at Metro Zoo

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

Volunteer Appreciation Day at Metro Zoo  
Sunday April 17, 2005. Purpose is to show appreciation  
to volunteers and their families and recognize them  
for their contributions to our community.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):

Metro Dade Zoo

8. Description of regional or local impact: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_  
\_\_\_\_\_

Picnic at Peter's Zoo 11:00 am - 4pm

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Expected number of participants and estimated attendance (per day, if applicable): 1,500 +

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all the statements made in this application are true and correct.

Barbara J. Rodriguez  
Signature of Authorized Representative

3/22/05  
Date

# Memorandum



**Date:** April 5, 2005

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

**Subject:** Countywide In-Kind Request Recommendation

---

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

## Background

A waiver for in-kind services is being requested by a not-for-profit organization National Volunteer Week Committee of Dade County for their annual Volunteer Appreciation Day at Metrozoo, scheduled for Sunday, April 17, 2005.

In-kind services are being requested from the Park and Recreation Department in the amount of \$716 for the use of the stage. This event will be funded from the countywide in-kind reserve funds.

In FY 2004-05, the National Volunteer Week Committee of Dade County has not received any County funding.

inkind03705